

St. Catharine School

Virtual Learning Plan



Virtual Learning

We at Saint Catharine School recognize that students learn best while in school and with the guidance and support of their teachers. However, health crises in our world can and has prevented us from being in our optimal learning environment. Therefore, Saint Catharine School has created a virtual learning policy that will involve a balance of on-screen and off-screen assignments allowing for the continuous learning of the school curriculum.

Students/parents in Kindergarten through 8th grade should familiarize themselves with their students' Google Classroom Account and email. Account information will be provided to you through school communication. Below are the required components of a virtual schedule separated by grade levels.

Virtual Learning Schedule Pre-K4 through 6th Grade

- 8:00- Morning Prayers and Announcements will be made through our calling system to the telephone number the school has on file
- Students will meet with their teachers through a mandatory virtual learning platform, that will be communicated by the teacher, and held at scheduled times (see schedule below). Students in Pre-K4 through 1st grade will gradually build up to a 5 day a week virtual schedule. Virtual Meetings will take place on Monday, Wednesday and Friday at first, and preloaded Math and Reading lessons will be provided on Tuesday and Thursday until the optimal schedule can be implemented.
- Students **are required to** attend virtual meetings and come ready to learn. Students must be dressed appropriately (no pajamas) and their cameras must be ON during the duration of their virtual meetings.

- An individual student ‘check-in’ with teachers will be scheduled on an as needed basis and communicated by the teacher. As always, please don’t hesitate to contact the teacher with any questions or concerns.
- Students may be asked to work independently outside of their teacher-led virtual meetings for additional practice. Classwork will be submitted through Google Classroom-and/or other means (i.e. drop box at school) designated by the teacher.
- Teachers will contact and communicate lesson plans through their Virtual Learning Folder located on the school website under the teacher homepage, and also through your student’s Google Classroom (K-8th grade). Preschool families will receive information via parent email.
- Teachers will automatically be notified through Google Classroom when assignments are turned in or communications are made. Teachers will comment and provide any necessary feedback on submitted assignments. Additionally, this will also allow the school to monitor participation and attendance.
- In the event a student is unable to attend their virtual class, a parent must notify the teacher via email prior to the start of class. Failure to attend or send notification will be considered an unexcused absence and adversely affect the students participation grade.
- Students who receive services will continue to do so through this virtual setting.
 - The employees of the Educational Services Commission of New Jersey and/or our Reading Specialist will contact you to arrange a schedule for your student.
 - Meetings will be held on a weekly basis at the same time and will not conflict with your students master schedule.

*****Please recognize that modifications to the schedules/plans listed below may become necessary during the virtual learning environment*****

Virtual Schedule: Pre-K through 1st Grade

Monday-Friday Schedule	Virtual Meeting Times/Activities
Reading Class	
Group A Virtual Meeting	8:30-9:00am
Group B Virtual Meeting	9:15-9:45am
Math Class	
Group A Virtual Meeting	10:00-10:30am
Group B Virtual Meeting	10:45-11:15am
Individual Student Conference	1:15-2:15
Science/ Social Studies Class	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion
Religion	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion
Specials	<p>preloaded lessons/videos, interactive links and/or activities will be provided and can be used during the day at your discretion</p> <p>One Special will be conducted once a week in the following manner:</p> <p>Week 1: Art Week 2: Music Week 3: STEM Week 4: Physical Education Week 5: Spanish</p>

Virtual Schedule: 2nd Grade and 3rd Grade

Monday-Friday Schedule	Virtual Meeting Times/Activities
Reading Class	
Group A Virtual Meeting	8:15-8:55am
Group B Virtual Meeting	9:05-9:45am
Math Class	
Group A Virtual Meeting	10:20-11:00am
Group B Virtual Meeting	11:20-12:00pm
Individual Student Conference	1:15-2:15
Science/ Social Studies Class	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion
Religion	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion
Specials	<p>preloaded lessons/videos, interactive links and/or activities will be provided and can be used during the day at your discretion</p> <p>One Special will be conducted once a week in the following manner:</p> <p>Week 1: Physical Education Week 2: STEM Week 3: Music Week 4: Spanish Week 5: Art</p>

Virtual Schedule: 4th Grade through 6th Grade

Monday-Friday Schedule	Virtual Meeting Times/Activities
Reading Class	
Group A	8:30-9:10am
Group B	9:30-10:10am
Math Class	
Group B	8:30-9:10am
Group A	9:30-10:10am
Science Class Monday and Tuesday	
Social Studies Class Wednesday and Thursday	
Group A	11:00-11:40am
Group B	1:00-1:40pm
Individual Student Conferences	1:45-2:40pm
Religion	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion
Specials	preloaded lessons, videos, interactive links and/or activities will be provided and can be used during the day at your discretion One Special will be conducted once a week in the following manner: Week 1: Spanish Week 2: Physical Education Week 3: Art Week 4: Music Week 5: STEM or Technology (6th Grade)

Virtual Learning Schedule 7th and 8th Grade

- 8:00- Morning Prayers and Announcements will be made through our calling system.
- Students will meet with their teachers through a mandatory virtual learning platform.
- Students will attend virtual meetings in a manner that promotes a proper learning structure (no pajamas and cameras need to be turned ON).
- Parents and students will receive email notifications regarding any special announcements.
- Students will be required to work independently outside of their teacher-led virtual meetings.
- Your teacher will contact and communicate lesson plans with you through their Virtual Folder on the school website and your student's Google Classroom.
- Your teacher will be automatically notified through Google Classroom when assignments are turned in or communications are made. Teachers will comment and provide any necessary feedback on turned in assignments. Additionally, this will allow the school to monitor participation and attendance.
- Students who receive services will continue to do so through this virtual setting.
 - The employees of the Educational Services Commission of New Jersey and/or our Reading Specialist will contact you to arrange a schedule for your student.
 - Meetings will be held on a weekly basis at the same time and will not conflict with your students master schedule.
- In the event a student is unable to attend their virtual class, a parent must notify the teacher via email prior to the start of class. Failure to attend or send notification will be considered an unexcused absence and adversely affect the students participation grade.

Virtual Schedule: 7th and 8th Grades

	Virtual Meeting Times/ Activities
Period 2	8:15-8:55
Period 3	9:15-9:55
Period 4	10:15-10:55
Period 5	11:15-11:55
Period 6	1:00-1:40
Period 8 (Specials)	<p>2:00-2:30 One Special will be conducted once a week in the following manner:</p> <p>Week 1: Technology Week 2: Spanish Week 3: Physical Education Week 4: Art Week 5: Music</p> <p>*Students will have ongoing Spanish and/or Technology assignments each week.</p>

Daily Virtual Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
				Week A	Week B
Period 2	Period 3	Period 2	Period 3	Period 2	Period 3
Period 4	Period 5	Period 4	Period 5	Period 4	Period 5
Period 6	Period 8	Period 6	Period 8	Period 6	Period 8

SCS Online Learning Program (OLP) Option

Starting in the 2020-2021 school year, Saint Catharine School is offering Pre-K 3-8th grade online learning for students who cannot attend school due to medical or personal reasons. Saint Catharine School's students who choose to take online courses will still be enrolled as a student at Saint Catharine School through the same tuition rates.

Saint Catharine School Online Learning Program (OLP) will be delivered in an asynchronous format, meaning they may be accessed at any time. This allows students to work at their own pace from home during times that are more convenient for them and their family. There are opportunities to interact with a live liaison, through OLP, especially when students have a specific question, and after assessments are given, teacher feedback will be provided. This format allows for flexibility and autonomy for each student/family to decide what schedule works best for them. For students enrolled in the Preschool Online Learning Plan, communication will occur through parent email, as well as the school website and your student's teacher's homepage. For those students in Kindergarten through 8th grade, communication will occur through Google Classroom, as well as the school website and your student's teacher's homepage. Enrolled students who have existing service plans will continue to receive any services they are entitled to during online learning. The schedule for these services will be established through the employees of the Educational Services Commission of New Jersey and communicated to you in a timely manner.

Parent/Guardian involvement in the OLP is very important and necessary. Online learning is rigorous, and much dedication, effort and self-motivation is needed in order to be successful. Adult monitoring,

guiding and supervision will need to be provided if using OLP, and for that reason elementary parents/guardians will be viewed as Learning Coaches through this program. Just as if the student were attending school in-person each day, a daily routine is key and another integral part to the success of online learning.

Enrollment in the OLP is trimester based. Re-enrollment into another trimester and/or switching back to the classroom environment can only happen during the registration period, which will be communicated to any students enrolled before the start of a new trimester. Please note that if the school closes for in person instruction, and the school implements virtual learning, we will automatically switch your student to this platform of learning, unless it is indicated in writing from the parent to not take this action.

Please contact the main office by August 21st, to register your student in Saint Catharine School's OLP. Due to the amount of time to process and prepare for the OLP, those students who register after this deadline may not be able to start their OLP courses on time.